

5/25/17

Apple Street Market Board Meeting

McKie Rec Center 6:30

Present: Christopher De Angelis, Marilyn Evans, Kristin Barker, Chris Gutjahr, Heather Sturgill

Conference call: Ellen Vera, Donna Porter-Jones

Minutes from 4/27/2017, not brought will be approved next meeting.

Agenda approved.

ASM Board

Casey Whitten-Amadon has submitted his resignation due to moving out of town. Resignation approved with thanks for Casey's many contributions.

Discussion of possible new board members:

A lawyer or someone with a legal background would be helpful.

Someone with experience in fundraising and canvassing would also be a good addition.

Action plan for next meeting: Current board members to bring suggestions for new board members.

Heather Sturgill, Kristin and Ellen will talk to people who they think could be on board.

Marilyn will bring names of possible board members from Cumminsville.

Board Contract:

Heather Zoller to write up board contract. Kristen and Christopher will send her sample board contracts. This contract should be used when talking with potential board members so they will understand the commitment, board positions etc. Potential board members could be invited to be on a committee to see if they are committed, attend meetings and contribute.

Treasurer:

Ellen Vera would like treasurer job description (in bylaws) and descriptions from other coops. Proposals for financial services should go through finance committee before going before the board/

Finance committee meeting: June 22 Thursday 1:00 at Happy Chicks

Fundraising Committee:

ASM Motion made to contract with CUCI to update social media and website. CUCI will deliver 12 hours per month for \$240 per month for work including one update in the Northsider newspaper per month and to make two weekly posts on Facebook. Motion to approve this arrangement passed.

Fundraising Committee meeting: June 22: 6 to 8 PM at Rec Center.

Elections for President and Vice-President of Board:

President: Kristin Barker

Vice President: Marilyn Evans

Proposed and Approved.

New Board Meeting Time: Last Thurs of month 6 to 8 pm. Motion moved and approved.

Financial Report: Please see Financial Report Handout from May 24, 2017 board meeting

Purchase and Lease Agreements:

NEST sent Patrick a purchase agreement. Mr. Gates would prefer the initial purchase agreement he sent ASM and NEST. NEST is following up with Mr. Jackson.

ASM needs to create a lease agreement w/NEST.

All funders need information about lease agreement. Motion to authorize small group committee to create lease agreement. Motion approved

Formal Invitation to Bid:

Discussion about when ASM can invite bids. Because ASM is getting city funding, ASM needs to have to meet and confer w/city the third week of July w/John Kornbluh. Kristen Barker asked that ASM be open for formal invitation to bid be earlier than 8/12/17. Christopher open to this possibility.

ASM Parking Lot:

Per city codes ASM needs to have more open space in parking lot to have sitting area. Approach Martha Dourson to draw up a contract for renting additional parking spaces. Motion for Christopher to approach Donellon McCarthy about renting additional parking space. Motion Approved.

Inclusion Policy:

Need to add 30% small business enterprise MBI because of City rules. Motion approved.

Bright Technologies:

Motion made that ASM pay for design work of Bright technologies before formal bidding process. Motion Approved. Plan Drawings included in design work will be owned by the cooperative.

Funding:

Funding from City, CDF, Finance Fund: major applications for financing are submitted. Successfully created 2 Proformas 1) a real estate Proforma accounting for 3,535,755 in Sources & Uses which would be managed by the new entity created by NEST and 2) an operating ProForma accounting for \$713,715 in operating expenses and sources, which would be taken on by Apple Street Market. 1 real estate ½ mill , 2. 713,715 for ASM. Tom feels that we will hear from these groups by June. 250,000 gap in real estate, 60,000 ASM gap. 310,000 financial hole to fill. To fill holes UC Health Grant Finance Fund, additional funds from Finance Fund and/or forgivable loan.

ASM needs to get 900 new members and community owner loans. \$60,000 gap on ASM. ½

million grant aps and forgivable loan applied for.

Bylaws: Update of bylaws to be on agenda for next board meeting.

Annual Meeting:

at Postal Workers Union. Decision was made o keep meeting scheduled for Tuesday August 1st and to have the doors open at 6:00 PM and the meeting to begin at 6:30 PM.

Volunteer and Events Committee:

Volunteers do not have to deal w/money at Cumminsville Market. Cincy Summer Streets may not happen. Heather will update us. Planning to participate in the 4th of July parade. A variation on last year's large Apple Street Market Basket Float is being planned, including a smaller version of the prior float.

Important Dates in June:

New Board Meeting Time: June 29, 6 to 8 pm

Finance committee meeting: June 22 Thursday 1:00 at Happy Chicks

Fundraising Committee meeting: June 22: 6 to 8 PM at McKie Center.